

Job Title: Sessional Lecturer - HMB265H1F - General and Human Genetics (Coordinator)

Date Posted: 06/13/2022

Req ID: 24901

Faculty/Division: Faculty of Arts & Science

Department: Human Biology

Campus: St. George (Downtown Toronto)

Description:

Course description: An introduction to classical and modern methods of genetic analysis. Topics include Mendelian genetics, the genetics of human population and disease, genomics, and applications of genetics to human society

Estimated course enrolment: 1185 students

Estimated TA support: 1470 hours (TBC)

Class schedule: Lectures on Tuesdays & Fridays 3:00 - 5:00pm & 1:00 - 2:00pm

Sessional dates of appointment: September 1, 2022 - December 31, 2022

Salary: SL1: \$8489.67; SL1(LT) \$8869.25; SL2 \$9085.58; SL3 \$9301.90; All inclusive of vacation pay; *Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.

Minimum Qualifications: Candidates should have a completed Ph.D. (in Biology preferred); have experience coordinating large courses at the post-secondary level; experience hiring, training, and overseeing TAs.

Description of duties:

- Hiring, training, overseeing and supervising TAs
- Organizing tutorials
- Reviewing quizzes, tests and exams
- Creating the course syllabus, Quercus site, and written assignments
- Invigilating tests and exams
- Responding to administrative- and assignment-related questions from students
- Calculating final grades
- Marking makeup tests, deferred exams, and remarking assignments

Application Procedure:

Applicants should submit a detailed letter of application; an updated curriculum vitae; names and contact information (email and phone) for two referees or two reference letters; evidence of teaching in the relevant area, including student evaluations if available; and the CUPE 3902 Unit 3 application form located here: <https://people.utoronto.ca/wp-content/uploads/sites/26/2016/04/Employment-CUPE-3902-Unit-3-Application-Form-June-2012b.pdf>

Applications should be submitted by **July 4, 2022** to:

Director, Human Biology Program,
University of Toronto, Wetmore Hall, Room 105
300 Huron Street, Toronto, Ontario M5S 3J6
Email: tetyana.serbina@utoronto.ca or FAX 416-946-5536

Please ensure you are using the CUPE 3902 Unit 3 application form.
Please submit all the documents (except Unit 3 application form) as one pdf file, named as "SL Application_First Name_Last Name".

Applications that don't follow the above mentioned submission requirements will be dismissed without further notice.

Closing Date: 07/04/2022, 11:59PM EDT

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This job is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement.

It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment. Should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.

Preference in hiring is given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12 of the CUPE 3902 Unit 3 collective agreement.

Please note: Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the CUPE 3902 Unit 1 collective agreement rather than the Unit 3 collective agreement, and should not apply for positions posted under the Unit 3 collective agreement.